




# Georgia Institute of Technology

Office of the President  
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## MEMORANDUM

**TO:** ALL GEORGIA TECH FACULTY, STUDENTS, AND STAFF

**FROM:** President Ángel Cabrera 

**DATE:** February 23, 2024

**SUBJECT:** EXPORT CONTROL AND TRADE SANCTIONS POLICY STATEMENT AS REQUIRED BY THE U.S. DEPARTMENT OF COMMERCE, BUREAU OF INDUSTRY AND SECURITY, "ELEMENTS OF AN EFFECTIVE EXPORT COMPLIANCE PROGRAM", DEPARTMENT OF STATE DIRECTORATE OF DEFENSE TRADE CONTROLS PROGRAM GUIDANCE AND DEPARTMENT OF TREASURY'S OFFICE OF FOREIGN ASSETS CONTROL "A FRAMEWORK FOR OFAC COMPLIANCE COMMITMENTS".

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**The Georgia Institute of Technology is committed to compliance with export control regulations, including the Export Administration Regulations (EAR), International Traffic in Arms Regulations (ITAR), and related export control trade sanctions and embargoes. It is Georgia Tech's policy that all faculty, students, and staff comply with the United States Export Control Regulations. Under no circumstances will exports be knowingly made by any individuals operating on behalf of Georgia Tech that are contrary to U.S. Export Control Regulations.**

Georgia Tech faculty, students, and staff shall not transfer any export-controlled technology unless appropriate authorization has been obtained. No activities will be undertaken that are in violation of United States policies that seek to control nuclear proliferation, missile technology, chemical and biological weapons, and weapons of mass destruction. Failure to comply with U.S. export control regulations may result in criminal and/or civil monetary penalties, including jail time. Violations of U.S. export regulations apply to Georgia Tech individuals, and Georgia Tech personnel may be subject to disciplinary action and/or termination.

I ask you to take export controls and trade compliance at Georgia Tech seriously and to support me in this effort. If you have any questions concerning export and trade compliance, please contact Sheila Cranman, Assistant Chief Counsel II – Export and Trade, at 404-326-9383 or [sheila.cranman@legal.gatech.edu](mailto:sheila.cranman@legal.gatech.edu).

This memorandum of Georgia Tech's commitment to export control and trade compliance will be issued on a regular basis as necessary or when necessitated by personnel changes, changes in management, or regulatory changes. The Office of the General Counsel's Export and Trade Compliance unit is responsible for disseminating this statement through the [Georgia Tech Export Compliance Manual](#) updates, incorporation into training and presentations where appropriate, and posting on the Export and Trade Website: <https://generalcounsel.gatech.edu/ethics-and-compliance/exportandtrade>.

Sincerely,

Ángel Cabrera  
President